

Rockford Baptist Church Table, Chair, and Canopy Request Form

Name		
Address		
City	State	Zip
Phone ()		
Requested for use on:		
Picked up on: / /		
Purpose for use:		
Number of tables requested:	Chairs:	Canopy:
Do you need a deacon to let you in to pickup or drop off tables/chairs/canopy? <input type="checkbox"/> yes <input type="checkbox"/> no		
<small>Note: You will be responsible to return the tables/chairs to their designated location and in the same condition they were signed out. This includes cleaning them before they are returned to the church (this includes checking the legs to make sure they haven't picked up grass, dirt, etc). Only tables/chairs in the garage or Carlson Family Center storage room designated "for loan" may be signed out.</small>		
Signature		Date / /

For Deacon use only:

<input type="checkbox"/> Request granted
<input type="checkbox"/> Request denied – Reason:
Signature of the Table/Chair Person:
Phone ()
Date / /
Tables/Chairs returned in good order: <input type="checkbox"/> yes <input type="checkbox"/> no